

# CHEYENNE CHINN

Graphic Designer- Receptionist- Schedule Coordinator- Motion Graphics- Multimedia

2000 Vassar St. #20161 , Reno. NV 89515 , Washoe

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## PROFILE

I'm a driven student-athlete who dominated in track, pushed limits in band, and built serious strength through weight training. I brought creativity to life through art and multimedia projects, combining discipline with imagination to stand out. My biggest achievements come from staying motivated, working hard every day, and constantly improving. Skilled in teamwork, endurance, creativity, and focus to show up ready to perform and excel.

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## EMPLOYMENT HISTORY

❖ **Sales Associate , Renewal By Andersen** ..... Jan 2025 — May 2025  
Reno, NV

I've managed and communicated with people both on retail and events around Reno to Sell Appointments to the customers I have pitched towards to.

❖ **Floortect/ Cleaner , SEJ Services** ..... Jun 2024 — Aug 2024  
Fayetteville, NC

Cleaned all of my floors assigned to me, getting both up and downstairs cleaned for other contractors to approve my work. Helping cleaning the break rooms and office rooms for detail work.

❖ **Hostess & Server , Ramen etc.** ..... Sept 2022 — Feb 2024  
Sparks, NV

Greeted incoming guests, sat them in designated areas according to seating chart, took food orders with prompt delivery upon its completion, fulfilled online orders from Door Dash and Uber Eats.

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## EDUCATION

❖ **Reno High School** ..... Aug 2019 — Jun 2022  
*Advanced* Reno, NV

3.5 GPA. Nevada Scholarship Promise at TMCC to pursue my matriculating courses.

❖ **Edward Reed High School** ..... Aug 2022 — Jun 2023  
*Graduated Advanced Diploma* Sparks, NV

Graduated with a 4.0 GPA - while attending Community college to get a BFA in Arts (Graphic Communications).

❖ **Truckee Meadows Community College** ..... Aug 2023 — Nov 2026  
*Advanced Certificate* Reno, NV

Right now, 4 Classes currently with a 3.75 GPA.

After, will be Transferring all credits to complete the 3+1 program in Nevada State University to finish my Bachelors.

❖ **Nevada State University** ..... Jun 2027 — May 2028  
*Bachelors* Henderson, NV

Graduating my completed degree with a Motion graphics and multi media double major.

## SKILLS

Schedule Coordinator .....	<i>Experienced</i>	1st Aid, CPR, AED Trained .....	<i>Experienced</i>
Ability to Multitask .....	<i>Expert</i>	Blender .....	<i>Skillful</i>
Adobe CC .....	<i>Expert</i>	Portraits and Murals .....	<i>Experienced</i>
Microsoft Software .....	<i>Expert</i>		

## HOBBIES

*Painting, Hiking, Weight Training, Geography*